



Isolated Children's Parents' Association of Australia

49th Annual Federal Conference

Wednesday, 5 August & Thursday, 6 August 2020

Via Web Conference

Hosted by ICPA Federal Council



Federal Council looks forward to welcoming members to participate in the 49th Annual ICPA Federal Conference to be held as a Web Conference on Wednesday, 5 August and Thursday, 6 August 2020, commencing 10.30 am AEST.

Invitations with the registration link will be sent out to all members in the coming weeks. With the move to an online format, the Convening Committee and Federal Council wish to draw attention to the following points prior to registering:

- Members are reminded that attendance at conference is to be determined as a Branch. If you would like to attend the web conference this year, please make contact with your Branch Executive.
- The Conference will be a shortened format.
- The platform for conference will be web based, however there will also be a phone in capacity available for members who cannot access the conference online.
- Delegates will require an internet connection for voting. Each Branch delegate is required to log in independently to vote using the platform and individual link that they will be given access to. The links are not transferable. Delegates will need to be logged into separate devices in order for the voting platform to register their vote.

Branches are eligible to have:

- **two** voting delegates and
- any number of observers attend conference.
- Branches are encouraged to support their delegates to attend conference in any way possible. This may be assistance with costs for internet or travel to a location where internet access or other resources may be more readily available or where branch members may be able to attend together.

Delegates

- Branch and Council delegates will be delegates for the full day of the web conference. Due to the web conference format and the need to keep track of voting, delegates cannot be changed within a single day. However, one or both Branch/Council delegates may be substituted with another person/people from Day One to Day Two of the web conference
- As they hold a vote for their branch, delegates need to commit to attending all sessions they are the registered for.

Registration

- A link to the registration website is provided on the invitation. Please go to this link and follow the instructions for registration.
- We encourage branches to nominate their delegates. Delegates should register as soon as possible as numbers are limited for this event.
- **Free early bird registration has been extended until Wednesday, 29 July which shall be the registration closing date.**
- Delegates and ICPA members will be given first preference for registering.
- Delegates and observers' email addresses are required when registering for sending of extra information and tools for voting. Training and other information for delegates to test the voting platform and accessing the conference platform, will be available before the Conference. More information will be sent regarding this.
- A Pre-conference Workshop will be held on Monday, 3 August for delegates to attend, details to follow.